Collection Policy

1. 3-5 days after payment due date, Royal York Football Club will send an email reminding the customer of the payment due date, and the balance due.
2. 5 days after the email in (1), Royal York Football Club will send a more forceful email reminding the customer of the overdue balance, the terms under which the credit was extended, and the service charges that are accruing.
3. 10-14 days after the email in (2), Royal York Football Club will send an email notifying the customer that the account has been placed on hold, no further credit will be extended. At this point customer is not allowed to participate in Royal York FC activities until payment arrangements are made.
4. 30 after the account has been placed on hold a determination will be made whether to write off the debt; At this point, customer's account will be cancelled.